

COMENIUS UNIVERSITY BRATISLAVA
FACULTY OF ROMAN CATHOLIC THEOLOGY OF CYRIL AND METHODIUS

Internal Regulation No. 3/2018

approved by the Academic Senate
of Comenius University Bratislava,
Faculty of Roman Catholic Theology of Cyril and Methodius

SCHOLARSHIP REGULATIONS
of Comenius University Bratislava,
Faculty of Roman Catholic Theology of Cyril and Methodius

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Comenius University Bratislava, Faculty of Roman Catholic Theology of Cyril and Methodius (hereinafter referred to as "the Faculty") issues after approval by the Academic Senate of the Faculty on 24 May 2018 in accordance with Section 33(3)(c) of Act No. 131/2002 Coll. on Higher Education and on Amendments and Additions to Certain Acts, as amended (hereinafter referred to as the "Higher Education Act") this Scholarship Regulations of Comenius University Bratislava, Faculty of Roman Catholic Theology of Cyril and Methodius (hereinafter referred to as the "Faculty Scholarship Regulations").

PART ONE INTRODUCTORY PROVISIONS

Art. 1 Subject matter

These Scholarship Regulations of the Faculty regulate the conditions and method of providing scholarships to students of the Faculty within the meaning of the Higher Education Act¹ in accordance with the internal regulation No. 9/2018 Scholarship Regulations of Comenius University in Bratislava, which was approved by the Academic Senate of Comenius University in Bratislava on 28 March 2018 (hereinafter referred to as "Scholarship Regulations of CU").

Art. 2 Types of scholarships

- 1) Scholarships are a direct form of social support for students.²
- 2) The faculty provides students with
 - a) need-based scholarships from the funds provided for this purpose from the state budget,
 - b) incentive scholarships from funds provided for this purpose from the state budget,
 - c) scholarships from its own resources.³
- 3) The faculty grants students incentive scholarships from the state budget⁴
 - a) in the fields of study determined in the methodology for the distribution of the state budget subsidies for public higher education institutions for the respective calendar year issued by the Ministry of Education, Science, Research and Sport of the Slovak Republic (hereinafter referred to as the "field scholarship"),
 - b) for outstanding performance of study duties (hereinafter referred to as the "academic scholarship"),
 - c) for achieving an outstanding result in the field of study, research, development, artistic or sporting activity (hereinafter referred to as the "exceptional scholarship").
- 4) A faculty or an external educational institution provides full-time doctoral students with a scholarship (hereinafter referred to as "doctoral scholarship")

¹ § 95 to 97 of Higher Education Act

² § 94 (2) of Higher Education Act

³ § 95 b) of Higher Education Act

⁴ § 96 a) of Higher Education Act

- 5) Upon fulfilment of the conditions laid down in the CU Scholarship Regulations or the Faculty's Scholarship Regulations, a student may simultaneously be awarded several types of scholarships.

PART TWO

SOCIAL SCHOLARSHIPS FROM THE STATE BUDGET FUNDS

Art. 3

Granting of need-based scholarship

- 1) Students in first- and second-cycle programmes and master's study programmes pursuant to section 53(3) of the Higher Education Act (hereinafter referred to as "joined first and second cycle"), who have permanent residence in the Slovak Republic, upon fulfilment of the conditions laid down, a social scholarship is granted. The social scholarship helps to pay the costs associated with studies. The student is legally entitled to the social scholarship.
- 2) The rules for granting a need-based scholarship are set out in Art. 3 and 4 of the CU Scholarship Regulations.

PART THREE

INCENTIVE SCHOLARSHIPS FROM THE STATE BUDGET FUNDS

Art. 4

Granting of field scholarship

- 1) The Faculty grants a field scholarship to full-time students in the study fields of study determined in the methodology for the distribution of the state budget subsidies for public higher education institutions for the respective calendar year issued by the Ministry of Education, Science, Research and Sport of the Slovak Republic (hereinafter referred to as "Ministry of Education").
- 2) The rules for granting a field scholarship are set out in Art. 5, 8 and 19 of the CU Scholarship Regulations.

Art. 5

Granting of academic scholarship

- 1) The Faculty grants an academic scholarship to full-time students
 - a) bachelor cycle study programmes starting in the second year of studies,
 - b) master degree study programmes (joined first and second cycle) starting from the second year of studies, and
 - c) master cycle study programmes (second cycle) from the first year of study.
- 2) Academic scholarship is awarded to the student of a bachelor cycle study programme and to the student in a master degree study programme starting in the second year of studies for outstanding performance of study obligations in the previous academic year, if he/she
 - a) obtained grades A to E in all the subjects in which he/she was enrolled,

- b) did not have the subject retaken,
 - c) achieved a weighted study average⁵ of less than or equal to 1.30; and
 - d) achieved at least 54 credits.
- 3) If the student had the studies interrupted during the entire academic year for which the fulfilment of the study requirements under paragraph 2 are considered, the previous academic year is the academic year immediately preceding the academic year in which the student was allowed the interruption of studies. If it is not the case, the student is not awarded an academic scholarship.⁶
- 4) Academic scholarship is awarded to the student of a master cycle study programme (the second cycle) in the first year of studies for outstanding performance of study obligations in the final year of the bachelor cycle studies to which it is immediately related in time year, if he/she in these studies
- a) obtained grades A to E in all the subjects in which he/she was enrolled,
 - b) did not have the subject retaken,
 - c) achieved a weighted study average of less than or equal to 1.30; and
 - d) achieved at least 27 credits, including credits for state examinations.
- 5) Students are ranked in a chart from the lowest weighted study average to the highest weighted study average. The Faculty prepares separate charts for individual study programmes at each working place for students who meet the requirements according to paragraphs 2 to 4.
- 6) The Dean awards the to no more than 10 % of the students in the relevant chart; when awarding academic scholarships he/she follows the procedure laid down in Art. 8(2) of the CU Scholarship Regulations. In the case of equality of weighted study average, the Dean takes into account other criteria in the ranking:
- a) higher number of accumulated credits for the academic year under review,
 - b) average number of terms required for successful completion of the subject,
 - c) weighted study average in compulsory subjects and compulsory elective subjects in the assessment period,
 - d) higher number of credits accumulated in the previous studies.
- 7) The academic scholarship is awarded without application when the student has met the criteria for its award according to the Faculty's Scholarship Regulations. A student in the first year of study of a master cycle study programme who has completed bachelor studies at another CU faculty or at another higher education institution, must apply for the award of an academic scholarship in the manner specified in Art. 7(3) of the Faculty's Scholarship Regulations.
- 8) The Dean's decision on the award of an academic scholarship is final and may not be appealed against.

⁵ The weighted average for the academic year is calculated by taking all the subjects in which the student has enrolled in a given year by multiplying the subject credit score and the numerical value of the grade and dividing by the sum of the credits enrolled for that year. Subjects which the student enrolled in and were assessed with an FX, or enrolled in and did not take and thus were assessed with an FX, are also counted in the average with a grade of "4".

⁶ If the student had an interruption of studies for only part of the academic year in respect of which the fulfilment of the learning requirements is being considered, the student must meet all of the conditions set out in par. 2 in order to be eligible for awarding an academic scholarship.

- 9) The academic scholarship is awarded by 15 November of the relevant academic year and is paid in one instalment by the end of the calendar year concerned.
- 10) The faculty publishes without delay after the award of the academic scholarship on the official Faculty notice board and on the Faculty's website for a period of at least 14 days
 - a) the weighted study average threshold for the award of the academic scholarship in the individual charts and
 - b) the manner in which the student who considers that he/she has met the criteria for the award of an academic scholarship may challenge the non-award of a benefit scholarship.

Art. 6

Granting of exceptional scholarship

- 1) The Faculty grants an exceptional scholarship to students of all cycles and all forms of study.⁷
- 2) An exceptional scholarship may be granted for
 - a) an extraordinary academic achievement,
 - b) an extraordinary result in research or development,
 - c) an extraordinary result in artistic activity; for an extraordinary result in artistic activity is considered in particular an extraordinary performance or a successful representation of the Faculty, CU or the Slovak Republic in an artistic competition, or
 - d) an extraordinary result in a sporting activity; an extraordinary result in a sporting activity is considered in particular an extraordinary sporting performance or a successful representation of the Faculty, CU or the Slovak Republic in a sporting competition.
- 3) An exceptional scholarship may be awarded for the same result or for the result achieved in a particular year of competition or round of competition only once.
- 4) With the award of
 - a) the Rector's academic commendation for exceptionally significant achievements in the field of study, research, development, artistic or sporting activities, granting of an exceptional scholarship pursuant to par. 2 is associated,
 - b) the Rector's academic commendation for exemplary performance of study duties throughout studies, granting of an exceptional scholarship pursuant to par. 2(a) is associated,
 - c) the Rector's Award for an outstanding thesis, granting of an exceptional scholarship pursuant to par. 2(a) is associated.⁸
- 5) The exceptional scholarship is granted by the Dean without application.
- 6) The student has no legal right to be granted an exceptional scholarship. Decision of the Dean on the award of an exceptional scholarship is final and may not be appealed.

⁷ The rules for granting an exceptional scholarship are set out in Art. 7, 8, 12 to 15 and 19 of the CU Scholarship Regulations

⁸ According to Art. 15(4) of the CU Scholarship Regulations, the exceptional scholarship associated with the award of an academic Rector's commendation or the Rector's Award for an outstanding thesis is awarded by the Dean only if the Rector does not decide to award a one-off scholarship from the Rector's own resources.

Art. 7

Common provisions on incentive scholarships

- 1) The decisive date for determining the number of students in the Faculty for the purpose of awarding incentive scholarships is 31 October of the academic year in question. Students of an inter-faculty study programme and joint study programme⁹ are granted an incentive scholarship at the CU faculty at which they are enrolled for studies.
- 2) The sum of the number of students who have been granted an academic scholarship in a given calendar year and the number of students who have been granted an exceptional scholarship in a given calendar year may not be greater than 10 % of the number of students in the Faculty.¹⁰
- 3) A student who, during the period of eligibility for the granting of the incentive scholarship was not a student of the Faculty, upon enrolment or enrolment in the next part of the studies submits a diploma supplement, a transcript of records or other documents proving fulfilment of the criteria for the award of the relevant incentive scholarship.
- 4) The Dean may not award an incentive scholarship to a student who, according to the CU Student Disciplinary Regulations
 - a) a disciplinary measure of conditional expelling from studies has been finally imposed and the probationary period has not expired at the time of the decision on the granting of the incentive scholarship,
 - b) a disciplinary measure of reprimand has been validly imposed in the academic year preceding that in which the incentive scholarship is granted,
 - c) a disciplinary measure of reprimand has been validly imposed in the academic year in which the incentive scholarship is granted.

PART FOUR

SCHOLARSHIPS FROM FACULTY'S OWN RESOURCES

Art. 8

One-off scholarship

- 1) The Faculty grants a one-off scholarship from the Faculty's own resources (hereinafter referred to as "one-off scholarship") according to the rules set out in Art. 9 and 19 of the CU Scholarship Regulations. The one-off scholarship is granted
 - a) to students of all cycles and all forms of study; and
 - b) to graduates of all cycles and all forms of study who have regularly completed the studies no more than 90 days before.
- 2) The Dean may grant bachelor's, master's and doctoral students for outstanding academic achievements or for outstanding results in professional, scientific, research, artistic or sporting activities the Dean's Academic Commendation or the Dean's Award for outstanding final thesis, coupled with the award of a one-off scholarship.
- 3) A one-time scholarship may be granted for

⁹ § 54 of Higher Education Act

¹⁰ § 96a (3) the second sentence of Higher Education Act

- a) a thesis of exceptional quality,
 - b) outstanding performance of academic duties during the whole or part of his/her studies to date,
 - c) an outstanding result in research or development,
 - d) an outstanding result in artistic activity,
 - e) an outstanding result in sporting activity,
 - f) successful representation of the Faculty, Comenius University or the Slovak Republic in student scientific activities or in knowledge competitions, artistic competitions or sports competitions,
 - g) exemplary civic attitude; exemplary civic attitude is considered to be a manifestation, attitude or act a student or graduate has demonstrated a high degree of moral or civic awareness and has thus contributed to the promotion of the reputation of the Faculty or the University,
 - h) active participation in the academic governance bodies of CU, academic Faculty self-government or advisory bodies appointed by them, or
 - i) active participation in the development, promotion or representation of the Faculty, another part of CU or CU as a whole.
- 4) The Dean grants a one-off scholarship without application.
- 5) A student and a graduate have no legal right to be granted a one-off scholarship. The decision of the Dean to award a one-off scholarship is final and cannot be appealed against.

Art. 9

Granting of academic scholarship from Faculty's own resources

- 1) The Dean may grant bachelor's and master's students a one-off scholarship from the Faculty's own resources for outstanding performance of academic duties during the whole or part of his/her studies to date (hereinafter referred to as the "academic scholarship from own resources").
- 2) As a rule, the academic scholarship from own resources is granted only to a certain number of students who, for the assessed period of study, have fulfilled the conditions under this Article and have not been awarded an academic scholarship from the state budget.
- 3) The academic scholarship is granted a student of a bachelor cycle study programme and to a student of a master cycle study programme (second cycle) starting from the second year of studies and to a student of the master's degree study programme in Catholic Theology starting from the third year of studies for outstanding performance of study duties in the previous academic year, if he/she in that academic year
 - a) obtained grades A to E in all the subjects in which he/she was enrolled,
 - b) did not have the subject retaken,
 - c) achieved a weighted study average of less than or equal to 1.30; and
 - d) achieved at least 54 credits.
- 4) If the student had the studies interrupted during the entire academic year for which the fulfilment of the study requirements under par. 3 are considered, the previous academic year is the academic year immediately preceding the academic year in which the student

was allowed the interruption of studies. If it is not the case, the student is not awarded an academic scholarship.¹¹

- 5) The academic scholarship from own resources is granted a student of the master's degree study programme in Catholic Theology starting in the second year of studies for outstanding performance of study duties in the first academic year, if he/she in that academic year
 - a) obtained grades A to E in all the subjects in which he/she was enrolled,
 - b) achieved a weighted study average of less than or equal to 1.30; and
 - c) achieved at least 51 credits.
- 6) The academic scholarship from own resources is granted a student of a master cycle study programme (second cycle) in the first year of studies for outstanding performance of study duties in the final year of the bachelor cycle studies to which it is immediately related in time year, if he/she in these studies
 - a) obtained grades A to E in all the subjects in which he/she was enrolled,
 - b) did not have the subject retaken,
 - c) achieved a weighted study average of less than or equal to 1.30; and
 - d) achieved at least 27 credits, including credits for state examinations.
- 7) Students are ranked in a chart list from the lowest weighted study average to the highest weighted study average. The chart is created separately for full-time students and separately for external students for each study programmes at each teaching department of the Faculty.
- 8) The Dean grants an academic scholarship from own resources to no more than 20 % of the students in the respective chart list. The 20 % also include students who have been awarded the academic scholarship from the state budget, while these students are not granted an academic scholarship from own resources.
- 9) In the case of equality of weighted study average, the Dean takes into account other criteria in the ranking:
 - a) higher number of accumulated credits for the academic year under review,
 - b) average number of terms required for successful completion of the subject,
 - c) weighted study average in compulsory subjects and compulsory elective subjects in the assessment period,
 - d) higher number of credits accumulated in the previous studies.
- 10) The academic scholarship from own resources is granted without an application. The Dean decides whether academic scholarship from own resources is granted in a given academic year and sets its amount.
- 11) A student has no legal right to be granted an academic scholarship from own resources. The Dean's decision to grant a scholarship under this Article is final and cannot be appeal against it.
- 12) The academic scholarship is granted by 30 November of the academic year in question and is awarded in one instalment by the end of the calendar year in question.

¹¹ If the student had an interruption of studies for only part of the academic year in respect of which the fulfilment of the learning requirements is being considered, the student must meet all of the conditions set out in par. 3 in order to be eligible for awarding an academic scholarship.

Art. 10

Social support

- 1) The faculty grants a scholarship from its own resources as a one-off or regular social support (hereinafter referred to as 'social support')
 - a) to students of all cycles and all forms of study; and
 - b) to graduates of all cycles and all forms of study who have regularly completed the studies no more than 90 days before.
- 2) The Dean decides on granting the social support in accordance with the rules set out in Art. 10 of the CU Scholarship Regulations.

Art. 11

Student loan

- 1) The Faculty may provide its students of all cycles and all forms of study with loans from the scholarship fund of the Faculty (hereinafter referred to as "student loan").
- 2) The rules for the granting of student loans are set out in Art. 11 of the CU Scholarship Regulations.

PART FIVE

FACULTY SCHOLARSHIP FUND

Art. 12

Creation and use of the scholarship fund

The creation and use of the Faculty Scholarship Fund is governed by the provisions of Art. 16 and 17 of the CU Scholarship Regulations.

PART SIX

DOCTORAL SCHOLARSHIPS

Art. 13

Provision of doctoral scholarships

The provision of doctoral scholarships to full-time doctoral students is governed by the provisions of Art. 18 and 19 of the CU Scholarship Regulations.¹²

¹² § 34 (2) of Higher Education Act

**PART SEVEN
FINAL PROVISIONS**

**Art. 14
Validity and effectiveness**

- 1) The procedure and decision on the granting of incentive scholarships, scholarships from own faculty resources and doctoral scholarships are not subject to the Administrative Regulations.¹³
- 2) On the date of entry into force of these Faculty Scholarship Regulations, the Faculty Scholarship Regulations approved by the Academic Senate of the Faculty on 20 July 2012, is repealed.
- 3) These Faculty Scholarship Regulations enter into force on the date of their approval by the Academic Senate of the Faculty and come into force on 1 September 2018.

Mgr. Gašpar Fronc

President of the Academic Senate
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ThDr. Ing. Vladimír Thurzo, PhD.

Dean
of FRCTH CU

¹³ § 34 (2) of Higher Education Act